

## **Logistics Specialist**

AnX Robotica is seeking a detail-oriented and proactive Logistics Specialist to join our team in Plano, TX. Our commitment to delivering high-quality products and exceptional service to our customers is critical to our continued growth and success.

### **Summary**

The Logistics Specialist will be responsible for coordinating imports into the United States, fulfilling customer orders, and managing inventory. This role ensures that all products are properly packaged, shipped on time, and accurately documented in compliance with applicable laws, regulations, and company procedures.

### **Responsibilities:**

- Serve as the primary import coordinator, working closely with overseas suppliers and customs brokers—primarily in China—to manage equipment imports into the U.S.
- Prepare and provide all required customs documentation and ensure shipments comply with U.S. import regulations, including Customs and FDA requirements.
- Follow company Standard Operating Procedures (SOPs) to document supply chain activities, ensuring product traceability and accurate system records.
- Receive, inspect, and verify incoming shipments for accuracy and condition.
- Collaborate with Sales, Engineering, and Customer Service teams to manage inventory levels and warehouse operations.
- Support Sales by ensuring timely order fulfillment and providing shipment tracking information to customers.
- Coordinate with logistics and freight companies to plan and schedule shipments, balancing delivery timelines with cost efficiency.
- Prepare outbound shipments and ensure all packages are securely packed and properly labeled.
- Perform other related duties as assigned.

### **Requirements:**

- Minimum of 2 years of hands-on experience in import/export or logistics operations.
- Prior experience importing medical equipment and familiarity with U.S. Customs and FDA regulations is highly preferred.
- Fluency in English, both written and verbal.
- Ability to lift and carry items weighing up to 30 pounds.





- Self-motivated, detail-oriented, and proactive in managing responsibilities and maintaining an organized workspace.
- Ability to work flexible hours occasionally to accommodate international time zones.

### **About AnX Robotica**

Founded in 2019 as an advanced technology medical device company integrating innovative research and development with the mission of providing the medical community with patient-friendly devices for diagnostic and therapeutic applications. Headquartered in Plano, Texas, AnX Robotica is transforming video capsule endoscopy with the introduction of the NaviCam Platform, including the NaviCam® Xpress System, a Magnetically-Controlled Capsule Endoscopy (MCCE) System for sedation free visualization of the stomach. The NaviCam platform also includes NaviCam Small Bowel System and the NaviCam Stomach/Tether\* for visualization of the esophagus.

